



PERSONNEL COMMITTEE MEETING MINUTES

August 2, 2021

Committee Members Present: Kerry Trask, Meredith Sauer, Stacey Soeldner

Others Present: Director of Human Resources Joyce Greenwood-Aerts, Superintendent Mark Holzman

The meeting was called to order by committee chair Kerry Trask at 5:00pm

HR Department: Update on Administrative Assistant Position

Ms. Greenwood-Aerts shared that a preferred candidate for the position of Administrative Assistant within the HR Office has been identified and will be brought forward to the full board for approval at the August 3 meeting. The candidate is a recent graduate of UW-EauClaire with a Bachelor's Degree in Management with an emphasis on Human Resources. If approved by the full board, she will begin employment on August 9. Ms. Greenwood-Aerts shared her appreciation for the committee's support of this position moving from a .4FTE to full time.

New Educator Week

Ms. Greenwood-Aerts shared information regarding the on-boarding process of new educators in the MPSD including an entire week for New Educator Week. Much planning, coordinating and collaboration goes into designing a week to help and support our new professionals transition to the district. The week consists of information sharing, team building, training on important topics, meetings with principals, time in buildings to prepare their classrooms and getting to know their mentor. All new educators, along with their mentors, also spend an afternoon at the School Forest. New Educator Week is August 16 - 20. We receive much positive feedback from our new teachers regarding New Educator Week.

Additional School Counselor Position

Information was shared with the committee regarding the rationale for the request to add a full time School Counselor, including a document prepared by Joanne Metzen, Director of Pupil Services. The position would be supported using ESSER dollars. We know that the social and emotional needs of our students are paramount, especially given the impact of the COVID 19 pandemic. Adding the school counselor would allow for a full time counselor in ALL elementary buildings versus some buildings only having a counselor present four days / week. It will also allow the current school counselor at the Stangel Building to remain there full time versus traveling to support programs such as GED02 and Next Step Programming. There was also discussion regarding the role of the School Counselor in school districts. School counselors are not trained / certified to provide mental health therapy. Academic, social/emotional, and career development skills represent the domains that a comprehensive school counseling program addresses. Ms. Soeldner made a motion, 2nd by Ms. Sauer to move forward to the full board the addition of a full time School Counselor.

Ms Soeldner made a motion and 2nd by Ms. Sauer to adjourn the meeting at 5:40pm

Respectfully submitted,
Joyce Greenwood-Aerts
Director of Human Resources